**A blue and white circular logo

Description automatically generated**

**Apprenticeship Training Plan**

|  |  |
| --- | --- |
| **Apprenticeship details** | |
| Apprentice name: |  |
| Employer name: |  |
| Practice name: |  |

For each 6-month period of the apprenticeship, outline:

* a training objective,
* three skills the apprentice will learn
* how these skills will be developed
* how success will be measured and assessed

Training methods you could consider include:

* One to One instruction
* Individual supervision
* Group training sessions
* Job shadowing
* Dedicated time for practice and development
* Mentoring/ coaching
* Feedback sessions

|  |  |  |
| --- | --- | --- |
| **Year 1** | | |
|  | | |
| **Period 1** | **0 – 6 months** | |
| Objective: |  | |
|  | **Skill to be achieved** | **Details of how this will be developed** |
| Skill 1 |  |  |
| Skill 2 |  |  |
| Skill 3 |  |  |
| Assessment: |  | |
|  | | |
| **Period 2** | **6 – 12 months** | |
| Objective: |  | |
|  | **Skill to be achieved** | **Details of how this will be developed** |
| Skill 1 |  |  |
| Skill 2 |  |  |
| Skill 3 |  |  |
| Assessment: |  | |
| **Year 2** | | |
|  | | |
| **Period 3** | **12 -18 months** | |
| Objective: |  | |
|  | **Skill to be achieved** | **Details of how this will be developed** |
| Skill 1 |  |  |
| Skill 2 |  |  |
| Skill 3 |  |  |
| Assessment: |  | |
|  | | |
| **Period 4** | **18 - 24 months** | |
| Objective: |  | |
|  | **Skill to be achieved** | **Details of how this will be developed** |
| Skill 1 |  |  |
| Skill 2 |  |  |
| Skill 3 |  |  |
| Assessment: |  | |
| **Year 3** | | |
|  | | |
| **Period 5** | **24 - 30 months** | |
| Objective: |  | |
|  | **Skill to be achieved** | **Details of how this will be developed** |
| Skill 1 |  |  |
| Skill 2 |  |  |
| Skill 3 |  |  |
| Assessment: |  | |
|  | | |
| **Period 6** | **30 - 36 months** | |
| Objective: |  | |
|  | **Skill to be achieved** | **Details of how this will be developed** |
| Skill 1 |  |  |
| Skill 2 |  |  |
| Skill 3 |  |  |
| Assessment: |  | |